

Access to Land and Buildings Policy

Purpose and Scope

This policy states the University principles for access to the University Land and University Buildings and describes the authority and conditions that apply to those wishing to access University Land or University Buildings.

This policy aims to ensure all individuals adhere to lawful and appropriate use of University Land and University Buildings; and prevent unauthorised access to and camping within University Land or University Buildings.

This policy applies to all individuals coming onto Murdoch University Land, including but not limited to students, staff, contractors, visitors, and members of the public.

Policy

1. In this policy, the following words have the following meanings:
 - 1.1. “Camping” includes any of the following:
 - 1.1.1. using any part of University Land or University Buildings as a temporary or permanent dwelling;
 - 1.1.2. sleeping outdoors with or without shelter;
 - 1.1.3. erecting or using tents, marquees, tarpaulins, caravans, campervans, vehicles, or similar structures;
 - 1.1.4. setting up beds, sleeping bags, swags, or other sleeping arrangements for camping; and
 - 1.1.5. establishing areas for cooking, storing personal belongings, or any other form of living arrangement,but excludes use of designated on-campus residential accommodation by authorised occupants, and **Camp** has a corresponding meaning.
 - 1.2. “University Buildings” means all buildings, structures and facilities on University Land.
 - 1.3. “University Land” means all land owned, leased, managed, or controlled by the University.
2. Security
 - 2.1. Security Services will control access to University Land and University Buildings in line with University By-Laws and declarations made

thereunder, and otherwise in order to safeguard people and to both protect and secure University property and assets. Access granted by Security Services will be reviewed on an as-needed basis and may be revoked at any time.

3. Parking

- 3.1. The University will where reasonably practical provide sufficient parking to meet the normal demand of staff and students on a user-pays basis.
- 3.2. In planning for parking the University will consider financial, equitable and environmental sustainability including the use of alternative access strategies such as public transport.
- 3.3. Parking areas will be provided on each campus to accommodate different categories of user, i.e. students, staff, commercial tenants, contractors and visitors.
- 3.4. All staff, students, tenants and contractors who park on campus, unless parking in visitors parking, are required to display a valid parking permit. Visitors are required to use the “pay and display” in accordance with the signs in those areas.
- 3.5. A parking permit gives permission to park in areas permitted by the permit type.
- 3.6. Parking permits maybe created for particular classes of users. The permit will specify the areas in which the permit holder may park.

4. Traffic - Vehicle access to Bush Court

- 4.1. Bush Court is a pedestrian thoroughfare, open space with environment value, and used for passive recreation and regular events. The Manager Campus Operations and Services authorises vehicle access to Bush Court.
- 4.2. Vehicle access to Bush Court has various restrictions including times of access, vehicle type and purpose.
- 4.3. Any unauthorised access results in the revoking of access and issue of an infringement notice to the driver of the vehicle in accordance with the University’s By Laws.
- 4.4. Financial compensation may be sought for any damage created or caused by unauthorised access.

5. Access to Buildings – South Street, Rockingham and Mandurah Campuses and Nambeelup location only

- 5.1. Where University Buildings have electronic access systems, staff, students and others provided with a swipe card have access to general access buildings and other buildings as approved.
- 5.2. Access levels are created, programmed and assigned by Security Services following approval.
- 5.3. Where University Buildings (and rooms) are not under electronic access control, there are procedures in place to managing key systems.

6. Animals on Campus

- 6.1. Because the University is an accredited animal research institution and biosecurity is therefore a high priority, permits are required for all animals brought onto campus (other than those approved for teaching and research purposes by the Animal Ethics Committee).
- 6.2. A Temporary Permit is required to bring an animal onto campus except for:
 - 6.2.1. accredited animals accompanied by the relevant officers on official duties e.g. police horses or security dogs;
 - 6.2.2. animals that have been appropriately assessed or certified, and accompanied by their handler/owner who needs to carry both permit and proof of assessment (e.g. guide dog for mobility impairment, library dog assessed or certified by a behaviourist veterinarian);
 - 6.2.3. animals being transported directly to and from The Animal Hospital (THAMU) or other such premises for treatment and examination;
 - 6.2.4. any Tenant of the University with a lease that permits animals on its premises;
 - 6.2.5. animals owned by residents of the St. Ives Murdoch Retirement Village approved by a Director of Murdoch Retirement Services Pty Ltd or the appointed Village Manager of the St. Ives Retirement Village, in accordance with the Village's rules and lease agreements from time to time in force; and
 - 6.2.6. dogs walked through campus by members of the University community and public on major sealed designated pathways and roads such as Discovery Way and Campus Drive. Dog walking is not permitted on lawns, landscaped areas, sports facilities. Off-lead exercise is not permitted anywhere on University Land.
7. Camping
 - 7.1. A person must not Camp on or in any University Land or University Building.
 - 7.2. Designated residential accommodation permitted on campus is in the Murdoch University Village, St Ives Retirement Village, and the Farm Manager's residence, and any other building earmarked for residential accommodation as may be authorised by the Vice Chancellor.
 - 7.3. Exceptions to 7.1 may be approved for short, overnight activities that are part of official University programs or events.
 - 7.4. In extraordinary situations, such as natural disasters, temporary accommodation may be permitted with explicit approval from the Vice Chancellor.
8. Enforcement
 - 8.1. The University may enforce this policy through the following measures:
 - 8.1.1. Notification: Informing individuals of the policy and requesting compliance.

- 8.1.2. Removal: Unauthorised camping equipment may be confiscated and stored in accordance with relevant laws, Policies and rules relating to uncollected goods.
- 8.1.3. Disciplinary Actions: Students and staff found in breach of this policy may face disciplinary action under University conduct policies.
- 8.1.4. Legal Actions:
 - 8.1.4.1. Unauthorised individuals may be removed from University property under the University By Laws.
 - 8.1.4.2. Repeat offenders may receive an exclusion order under the University By-Laws.

Governance

Approval Authority	Senior Leadership Team
Owner	Chief Experience Officer
Legislation mandating compliance	
Category	Primarily a function of management
Related University Legislation and Policy Documents	<i>By Laws</i> <i>Animals on Campus Procedure</i> <i>Bush Court Vehicle Access Procedure</i> <i>Electronic Access and CCTV Procedure</i> <i>Parking and Traffic Procedure – to be developed.</i> <i>Key Administration and Control and Locksmith Procedure</i>
Date effective	09/02/2026
Review date	09/02/2029

Revision History

Approved/Amended	Date Approved	Resolution No. (if applicable)
Approved	09/02/2026	

Please refer to the electronic copy in the Policy and Procedure Manager to ensure you are referring to the latest version.