

Purpose and Scope

This policy states the University principles for the admission and enrolment of Coursework students, including recognition of prior learning. The policy does not cover Short Courses or Master Classes.

This policy applies to all staff, current and prospective students.

See the [Graduate Research Degrees Regulations](#) for admission and enrolment to higher degree research courses.

Policy

1. In this policy, the following words have the following meanings:
 - 1.1. “Award” is defined in the [Coursework Regulations](#).
 - 1.2. “Course” is explained in the *Coursework Regulations*.
 - 1.3. “Coursework” is explained in the *Coursework Regulations*.
 - 1.4. “International Student Visa Holder” means a person who holds a student visa and is defined as an overseas student in the [Education Services for Overseas Students Act 2000](#).
 - 1.5. “Nominated Guardian” means a parent, legal custodian or relative (as defined by the Department of Home Affairs) who:
 - 1.5.1 is at least 21 years old
 - 1.5.2 has permission to live in Australia for the duration of the Course or until the International Student Visa Holder is 18 years old
 - 1.5.3 is of good character
 - 1.5.4 provides care and support for the student.
2. Admission and enrolment will:
 - 2.1. meet regulatory requirements
 - 2.2. preserve Award integrity
 - 2.3. be fair, consistent and transparent
 - 2.4. be based on the principles of equity and inclusion

- 2.5. provide opportunities for First Nations students and students from underrepresented backgrounds
- 2.6. support student progression and timely Course completion
- 2.7. support mobility between institutions and levels of the [Australian Qualifications Framework](#) (AQF)
- 2.8. ensure that students have the academic preparation needed to participate in their study:
 - 2.8.1 with a minimum Australian Tertiary Admission Rank of 70 or equivalent for admission to AQF Level 7 Courses
- 2.9. ensure that students have the proficiency in English needed to participate in their study:
 - 2.9.1 with a minimum International English Language Testing System score of 6.0 or equivalent for admission to AQF Level 7 Courses or higher.
3. Admission and enrolment processes will ensure that:
 - 3.1. prospective and current students are provided with accurate and relevant information and advice in a timely manner
 - 3.2. offers of admission are made in writing and include any conditions of enrolment or participation
 - 3.3. students and Nominated Guardians are informed of their rights and responsibilities prior to enrolment and before fees are accepted
 - 3.4. students have given permission before they are enrolled in a unit
 - 3.5. students complete at least one third of the total credit point value of their enrolled Award Course at Murdoch.
4. Current and prospective students are responsible for providing complete and accurate information relevant to their admission and enrolment within the specified timeframes.

Governance

Approval Authority	Academic Council
Owner	President Academic Council
Legislation mandating compliance	Australian Qualifications Framework Disability Discrimination Act 1992 Disability Standards for Education 2005 Higher Education Standards Framework (Threshold Standards) 2021 Higher Education Support Act 2003 and supporting legislative instruments

	<u>Education Services for Overseas Students Act 2000</u> and supporting legislative instruments including the <u>National Code of Practice for Providers of Education and Training to Overseas Students 2018</u> <u>Private Education Act 2009</u> (Singapore) <u>Federal Law No. 29 of 2006 - Rights of People of Determination</u> (Dubai) Ministerial Decree No. 820 of 2014 (Dubai) <u>Federal Law No. 24 of 1999 - Private Education</u> (Dubai)
Category	Primarily academic
Related University Legislation and Policy Documents	<u>Admission Procedure</u> <u>Coursework Regulations</u> <u>Curriculum Policy</u> <u>Enrolment Procedure</u> <u>Foreign Interference Policy</u> <u>Non-award Study Policy</u> <u>Recognition of Prior Learning Procedure</u> <u>Statute No. 5 - Academic Council</u> <u>Statute No. 11 - Admissions</u> <u>Student Appeals Policy</u>
Date effective	26/05/2026
Review date	12/05/2029

Revision History

Approved/Amended	Date Approved	Resolution No. (if applicable)
Administrative amendment	26/05/2026	
Approved	25/03/2026	AC/18/2026
Administrative amendment	17/03/2026	
Administrative amendment	25/11/2025	

Administrative amendment	17/11/2025	
Approved	13/08/2025	AC/90/2025

Please refer to the electronic copy in the Policy and Procedure Manager to ensure you are referring to the latest version.