

Enrolments (Coursework) Procedure

EFFECTIVE UNTIL 31 DECEMBER 2025

Purpose and Scope

- To implement the [Enrolments Policy](#) for all Award and Non-award coursework enrolments.
- To ensure that decisions on particular student circumstances:
 - are made in time to allow the student to engage in learning without disadvantage;
 - facilitate the academic progression of a student through to completion of their course in the minimum time;
 - uphold the academic integrity of courses, course components, units, and the learning and teaching process; and
 - support and enable the efficient and effective use of University resources.

This procedure applies to all staff, students and the public.

Overarching Policy

[Enrolments Policy](#)

Enrolment Framework

This section outlines the general framework in which student enrolment occurs.

Courses

- The Course, and version, is the primary entity for enrolment. All Course Components and Units are attached to the Course. Other significant information attached to the Course includes admission information, fee information, progression and completion.

- Enrolment in a Course may be subject to conditions including, but not limited to, a specified location, mode of study, and the achievement of specified academic results.
- Completion requirements for each Course are published in the University Handbook.

Units

- Enrolment in Units may be subject to conditions that include requisite Units, enrolment in specific Courses or Course Components, and completion of a quantum of credit points or Units at particular levels. These conditions are specified according to the [Coursework Regulations](#) and [Curriculum Policy](#). Students may seek approval to waive these conditions in accordance with the [Coursework Regulations](#).
- Enrolment in Units is self-managed by coursework students with the exception of the following cohorts: Transnational Students, Higher Degree by Research, Non-Award, 24 credit point Honours and OUA.
- In terms of satisfying the requirements of a Course or Course Component, all versions of a Unit are considered to be the same.

Course Components

- Enrolment in a Course Component may be subject to conditions that include enrolment in a specific Course. Students are expected to enrol in each Course Component when they commence study towards it; however they must enrol in each Course Component prior to the last day of teaching in their final teaching period to have Course Components counted towards their Course completion requirements and recorded on their transcript.
- Completion requirements for each Course Component are published in the University Handbook and are articulated in software completion rules in the Student Management System.
- A Unit is used to satisfy the completion requirements of a single Course Component except where the [Coursework Regulations](#) permit a Unit to be used to satisfy the completion requirements of two Course Components.

Locations

- The University has the following formally designated teaching campuses: South Street (Murdoch), Mandurah, Rockingham, Singapore and Dubai. The University also offers Units through Open University Australia. Additional teaching locations may be designated for administrative purposes.
- Students are generally prevented from enrolling in Units offered at campuses other than the campus specified by their Course enrolment. Students seeking such enrolment must request approval through the office responsible for student enrolment.

Teaching periods

- Units are offered in specific teaching periods, attached to an academic year. Teaching periods are grouped into types to facilitate management of enrolment, assessment, results, progression, fees, etc.

- Enrolment is controlled by various dates attached to the academic year and to the teaching periods. For most coursework students and Units, enrolment is self-managed in the timeframes allowed by the University. Nominated staff have security roles that allow Unit enrolments to be changed outside the self-management dates.

Procedure

1. In this procedure, the following words have the following meanings:

- 1.1. “100 Level” means a unit with a unit code where the first numeral is 1.
- 1.2. “200 Level” means a unit with a unit code where the first numeral is 2.
- 1.3. “Advanced Standing” is defined in the [Advanced Standing Policy](#).
- 1.4. “Award” is defined in the [Coursework Regulations](#).
- 1.5. “Census Date” is defined in the [Student Progression Procedure](#).
- 1.6. “Curriculum Item” is defined in the [Curriculum Policy](#).
- 1.7. “Course” is explained in the [Coursework Regulations](#).
- 1.8. “Course Component” is explained in the [Coursework Regulations](#).
- 1.9. “International Student” means a person (whether within or outside Australia) who holds an Australian student visa but does not include:
 - 1.10. a Foreign Affairs student (within the meaning of the Migration Regulations 1994); or
 - 1.11. a Defence student (within the meaning of the Migration Regulations 1994); or
 - 1.12. a secondary exchange student (within the meaning of the Migration Regulations 1994); or
 - 1.13. an international student who has been approved under a scholarship scheme, or an exchange scheme, sponsored by the Commonwealth to undertake a Course of study or training in Australia; or
 - 1.14. a person who satisfies the secondary criteria, but not the primary criteria, under the Migration Regulations 1994 for the grant of the visa.
- 1.15. “Learning Outcomes” are defined in the [Coursework Regulations](#).
- 1.16. “Major” is explained in the [Coursework Regulations](#).
- 1.17. “Non-Award” is defined in the [Short Courses and Microcredentials Policy](#).
- 1.18. “Quota” is defined in the [Coursework Regulations](#).
- 1.19. “Required Unit” is defined in the [Coursework Regulations](#).
- 1.20. “Unit” is defined in the [Coursework Regulations](#).

ENROLMENT IN COURSES

Completing administrative Course enrolment requirements

2. Students must complete administrative requirements when admitted and first enrolling in a Course. These include:
 - 2.1 Completing a Commonwealth Assistance Form;
 - 2.2 Supplying a Tax File number to defer fees to HELP or paying prescribed fees;
 - 2.3 Confirming citizenship status;
 - 2.4 Supplying their Unique Student Identifier;
 - 2.5 Completing required police clearances and health checks;
 - 2.6 Supplying proof of completion of Courses at another institution(s); and/or
 - 2.7 Providing proof of a valid student visa.
3. Students who do not complete the administrative requirements for enrolment in their Course in the timeframe specified by the University may:
 - 3.1 Have their Course enrolment cancelled for the current period or discontinued;
 - 3.2 Have their access to University systems restricted or blocked until the requirements are completed; or
 - 3.3 Be charged administrative fees.

Course versions

4. Students are enrolled in the version of a Course that is current at the time of admission or first enrolment, or at readmission and re-enrolment after a break of study.
5. When a new version of a Course is approved:
 - 5.1 Students are transferred into the new version where there is deemed to be no disadvantage to the student;
 - 5.2 Students are dealt with in accordance with the enrolment transfer plan approved with the new Course version where one is required to mitigate disadvantage to the students.
6. Students are required to satisfy the completion requirements specified for the version of the Course in which they are enrolled at the time of completion.
 - 6.1 Where a student would be disadvantaged, in terms of time or additional requirements to complete, by readmission and re-enrolment in the current version, the Academic Chair can approve re-enrolment in a previous version provided the Required Units are available or suitable alternatives identified and the student is able to complete them within an acceptable University timeframe.
 - 6.2 If the Course is formally closed to new enrolment by Academic Council resolution, the approval of the President of Academic Council is also required.

Completion time

7. Students are required to complete their enrolled Course within the maximum completion time periods described in the [Coursework Regulations](#). Where a

student reaches the maximum completion time period for a Course and has not satisfied the specified completion requirements:

- 7.1 The Academic Chair of the Course will review the student's enrolment and determine whether the student should be excluded, or can continue to study up to a specific date with specified conditions which may include:
 - 7.1.1 Satisfying the requirements of a specified version of the Course and Course Components;
 - 7.1.2 Repeating specific Units already passed if their content has significantly changed; or
 - 7.1.3 Completing additional specified Units.
- 7.2 Where a student has progressed at a less than standard part-time rate, and maintains an active enrolment, the student may negotiate and seek approval for:
 - 7.2.1 A personal study plan with modified Course requirements; or
 - 7.2.2 Transition to a new Course or Course version.
- 7.3 Variations made by the Academic Chair in accordance with this clause are approved by the Chair of the Board of Studies.
 - 7.3.1 Variations are recorded in the Student Management System.

Concurrent enrolment

8. International Students must not be enrolled in two Courses concurrently. For other students, they may enrol in two Courses concurrently under the following conditions:
 - 8.1 Where Unit enrolment is concurrent, approval is granted by the Academic Chairs of each Course following consideration of overlap of academic content of the Courses, acceptable workload on the student, reduced focus on one Course (Honours and Research Courses typically have expectations that student will commit 100% of their effort to that Course).
 - 8.2 Where Unit enrolment is not concurrent and the student requires admission to the second Course to facilitate enrolment in Units for the first semester of the second Course.
 - 8.3 Where the student is a Murdoch based student enrolled in a Murdoch Unit through OUA, and to satisfy contractual arrangements between Murdoch University and OUA, requires enrolment in the OUA offering for that Unit.
9. Concurrent enrolment may not exceed the maximum of 15 enrolled credit points in any standard teaching period.

Approved leave

10. Where a student requires time away from studies for one or more teaching periods, they must gain approved leave from study in order to maintain their place in the Course and Course Components, and the enrolment, fee and other conditions associated with their place.
11. The maximum total period of approved leave from study available during an undergraduate Course is 4 semesters or 6 trimesters.

- 11.1 In exceptional circumstances, a student may apply for leave for a longer duration. The Director Student and Library Services, or delegate, must determine whether a student may be granted leave for a longer duration. This decision must be made upon recommendation from the Academic Chair or Head of School.
12. For Honours and graduate Courses, the maximum total period of approved leave from study available is 2 semesters or 3 trimesters.
13. See the [Suspension, Cancellation, Approved Leave and Withdrawal from Courses Procedure](#) for more information.

Changing and transferring courses

14. Students with an enrolment status other than discontinued, and who have had a substantive enrolment within the last 12 months, in undergraduate Courses, and a limited number of related postgraduate Courses, can apply to change their Course enrolment by:
- 14.1 Transferring from one Course to another Course, which entails:
- 14.1.1 Discontinuation of enrolment in a current Course;
 - 14.1.2 Enrolment in a new Course;
 - 14.1.3 Transfer of those Units previously granted as Advanced Standing towards the old Course that are part of or relevant to the new Course;
 - 14.1.4 Transfer of those Units that have been successfully completed that are part of or relevant to the new Course.
- 14.2 Adding and/or discontinuing a Course Component;
- 14.3 Transferring between campuses, where the Course is offered at both campuses.
15. Students wishing to change their Course enrolment must:
- 15.1 Submit the relevant application; or
 - 15.2 Submit a request for the change via MyAnswers; or
 - 15.3 Effect the change themselves via self-management.
16. For students wishing to transfer to a restricted Course or add a restricted Major:
- 16.1 The relevant Head of School or nominee will determine the additional entry criteria.
 - 16.2 The relevant Head of School or nominee may consider applications together with other admission applications.
 - 16.3 The relevant Academic Chairs approve the applications.
 - 16.4 The actual transfer is actioned between the release of results and the start of the next standard teaching period.
17. For students wishing to transfer to a non-restricted Course or Major:
- 17.1 No additional entry criteria need to be satisfied.
18. For students wishing to discontinue a Course Component:

- 18.1 A student must maintain enrolment in at least one Major associated with their Course, unless their Course does not contain Majors.
19. Applications by students excluded from a Course or Major to transfer to another Major within the Course from which a student has been excluded will be considered by the relevant Academic Chair.
- 19.1 Following approval this is managed as a change of enrolment following application of progression outcomes, and not as a new admission.
20. Applicants who have been granted Advanced Standing in their current Course and consider that they may be entitled to Advanced Standing in their new Course, if their application is successful, should request a review of their Advanced Standing at the same time as their change of Course enrolment application.
21. Applicants will be formally advised of the outcome, and where relevant the reason for refusal, of their application.
- 21.1 Unsuccessful applicants who wish to appeal the outcome may submit an appeal to the Student Appeals Committee.
22. For International Students who change Course:
- 22.1 The Director, Student and Library Services or delegate must:
- 22.1.1 advise the student to contact the Department of Home Affairs to seek advice on their student visa
- 22.1.2 advise the student of any implications on their Overseas Student Health Cover, and provide information about tuition fees
- 22.1.3 cancel the student's Confirmation of Enrolment, issue a new Confirmation of Enrolment and report the change to the student's enrolment in PRISMS in accordance with section 19 of the ESOS Act.

Withdrawal from a Course

23. There are different requirements for withdrawal for international and domestic students, and for different types of Courses and enrolment.
- 23.1 International Students are required to remain enrolled as a condition of their visa.
- 23.2 Domestic students enrolled in a coursework Award Course can formally withdraw at any time by notifying the office responsible for student services via the appropriate form.
- 23.3 Students enrolled in a Murdoch Course offered through a partner (e.g. OUA) are required to initiate withdrawal with the partner institution.
- 23.4 Students at a Transnational Education location are required to contact student services at the relevant location for assistance to initiate withdrawal.
- 23.5 Students enrolled in a Non-Award Course will be discontinued at the end of the academic year, unless the Course is specifically intended for longer periods of enrolment (e.g. Waardong, Ngoolark).
- 23.5.1 Non-Award students must formally withdraw from any Unit enrolment if they do not intend to complete the Unit requirements,

but there is no requirement or expectation that Non-Award students will formally withdraw from the Course.

24. All enrolled Units will be discontinued on the same date as the Course withdrawal.
 - 24.1 Depending on the date in relation to the Census Date and the withdraw-fail date, the withdrawal may result in Units being removed from the student's record, being recorded as a withdrawal before the Census Date, appearing on the formal academic record as a Withdrawn outcome, or appearing on the formal academic record as Withdrawn-Fail outcome.
 - 24.2 Normal financial liabilities and academic progression statuses arising from the Unit enrolment and outcome will be applied notwithstanding withdrawal from the Course.
25. See the [Suspension, Cancellation, Approved Leave and Withdrawal from Courses Procedure](#) for more information.

Changes to Course requirements

26. The Academic Chair may approve a variation to the completion requirements of a Course or Course Component for an individual student where:
 - 26.1 the variation is critical to supporting the academic progress of that student
 - 26.2 the variation will not significantly diminish the type, complexity and volume of learning undertaken by the student
 - 26.3 the student will still have opportunity to meet the Learning Outcomes of the Course
 - 26.4 the requirements of the National Code of Practice for Providers of Education and Training to Overseas Students 2018 will continue to be met.
27. The Academic Chair ensures that variations to the requirements for completion of the Course Component are:
 - 27.1 recorded in the student management system
 - 27.2 reported to Board of Studies.

Course Component Enrolment

28. For students enrolled in pre-2014 Courses, and versions:
 - 28.1 The student may enrol in up to four Majors or a combination of Majors and minors totalling no more than four.
 - 28.1.1 A request to change or add a pre-2014 Major requires the approval of the Academic Chair and President of Academic Council.
 - 28.2 At least 12 credit points at 200 Level and above must be exclusive to the Major and not included in the requirements of another Course Component.
 - 28.3 Unless otherwise set out in the Course requirements, the student must maintain enrolment in at least one primary Major relevant to their enrolled Course.
 - 28.4 A student may enrol in up to three minors without approval so long as the total number of Majors and minors does not exceed four.

29. For students enrolled in Courses, and versions, approved 2014-2017 inclusive:
- 29.1 The student may enrol in two 2014-2017 Majors at the same time, unless there is substantial overlap in content such that Academic Council has prohibited enrolment.
 - 29.2 At least 9 credit points at 200 Level and above must be exclusive to the Major and not included in the requirements of another Major or minor.
 - 29.3 The Head of School may determine that admission to a specified Major requires the approval of the Academic Chair.
 - 29.4 The student must maintain enrolment in at least one primary Major relevant to their enrolled Course.
 - 29.5 A student may enrol in up to two minors without approval so long as the total number of Majors and minors does not exceed three.
30. For students enrolled in Courses, and versions, approved post-2017:
- 30.1 The student is expected to enrol in Course Components and Units that have been approved for their enrolled Course.
 - 30.2 A student who wishes to enrol in Course Components or Units other than those approved for their enrolled Course must apply to the office responsible for student services.
 - 30.2.1 The student must submit a study plan including all the Units required for completion.
 - 30.2.2 The student must be informed and accept that their time to complete and total fees for the Course may differ from the time and fees stated in the University Handbook.
 - 30.2.3 The decision must be recorded in the Student Management System, and available for Course progression monitoring and graduation.
 - 30.2.4 For a Major, at least half of the credit points must be exclusive to the Major and not used to satisfy the requirements of another Course Component.
 - 30.2.5 The number of Majors and minors that will be recognised is restricted in accordance with the [Coursework Regulations](#).
 - 30.3 A Head of School may determine that enrolment in a specified Major requires the approval of the Academic Chair.

Transition and foundation units in pre-2014-2017 courses

31. For transition and foundation Units:
- 31.1 A student is required to enrol in a transition Unit in their first semester or trimester unless they have been exempted, or permitted to delay enrolment in the Unit by the Academic Chair.
 - 31.2 A student cannot enrol in more than one foundation Unit for credit.
 - 31.3 A student cannot enrol in more than one transition Unit for credit towards the Course requirements.

31.4 A student who transfers to a new Course may credit a second transition Unit as a general elective.

UNIT ENROLMENT

32. A student is enrolled in Units in accordance with the requirements of Commonwealth legislation, University Statutes, [Coursework Regulations](#), University Handbook, and University policies.

32.1 In the event of conflicts the order of precedence as expressed herein applies.

Enrolment load

33. A standard full-time load is:

33.1 Twelve credit points per standard semester or trimester;

33.2 Three credit points in winter teaching periods;

33.3 Six credit points in summer teaching periods.

33.4 Equal to 3 points in four weeks where teaching is delivered in non-standard or intensive periods.

34. For some internal administrative activities, the University deems 9 or more points in a standard semester, or equivalent for other teaching periods, as full-time enrolment.

35. A standard part-time load is one half of the standard full-time load for the equivalent period

36. A student is permitted to enrol in a maximum of 15 credit points per semester or trimester, or the equivalent for other teaching periods, unless otherwise approved.

36.1 A student with a GPA below 2.0 or a completion rate of less than 62.6 should not enrol in more than a 12 credit point load without support from the relevant Academic Chair.

37. University definitions of full-time and part-time study may differ to those of external bodies.

Dates and deadlines for Unit enrolment and withdrawal

38. The office responsible for student services will approve and publish relevant enrolment dates and deadlines on the University's website.

39. A Unit Coordinator must approve requests for enrolment after the deadline for a student initiated enrolment. Such approval may be refused where the enrolment is deemed:

39.1 Disruptive to teaching and learning activity in the Unit;

39.2 Disadvantageous to students already enrolled in the Unit; or

39.3 Disadvantageous to the student seeking late enrolment.

40. A Unit Coordinator must approve requests for changes to mode of study after the date determined by the University. Such approval may be refused where the change is deemed:

40.1 Disruptive to teaching and learning activity in the Unit;

- 40.2 Disadvantageous to students already enrolled in the Unit; or
- 40.3 Disadvantageous to the student seeking late change;
- 41. The Director Learning, Teaching and Technology or nominee must approve changes to mode of study after the draft examinations timetable has been released.
- 42. Unit withdrawals shall be recorded as follows:
 - 42.1 For withdrawals before the commencement of the fourth week prior to the start of teaching, enrolment in the Unit is deleted.
 - 42.2 For withdrawals made from the fourth week prior to the start of the teaching period and up to the Census Date:
 - 42.2.1 A discontinuation is recorded on the student's record but no discontinuation record will appear on the student's transcript.
 - 42.2.2 No Unit fee is incurred, unless alternative arrangements are specified in partnership agreements and advised to students in their admission documents, or in other contractual arrangements that may be entered into with third parties to deliver Courses, Units and training, or unless the [Fee Rules](#) state otherwise.
 - 42.2.3 International Students who withdraw from all Units are regarded as having withdrawn from their Course, as they have failed to maintain an enrolment as required under their visa conditions, and are then subject to fee refund conditions of the [Fee Rules](#).
 - 42.3 For withdrawals after the Census Date but before the last day for withdrawal without academic penalty in the teaching period in which the Unit is to be completed:
 - 42.3.1 A discontinuation is recorded on the student's record and academic transcript.
 - 42.3.2 The [Fee Rules](#) apply.
 - 42.4 For withdrawals after the Census Date and after the last day for withdrawal without academic penalty in the teaching period in which the Unit is to be completed:
 - 42.4.1 A discontinuation fail grade is recorded on the student's record and academic transcript.
 - 42.4.2 The [Fee Rules](#) apply.
 - 42.4.3 The Unit result is included in academic progression.
 - 42.5 Cross institutional and study abroad (outbound) Unit withdrawals are determined by the status accorded by the host institution.
 - 42.6 Administrative withdrawals may be approved by the office responsible for student services at the request of the College:
 - 42.6.1 Where a student enrolment has been affected by University administrative actions or errors; or
 - 42.6.2 As part of a change in the enrolment in a Unit offered over two standard teaching periods to properly record the student's actual

participation in the Unit, as is particularly relevant for placement, practicum, internship, project and thesis Units where the student is not able to control their access to external resources.

Unit enrolment rules

43. A student enrolling in a Unit must:
 - 43.1 Have passed any specific prerequisite Unit(s) or be exempt;
 - 43.2 Be enrolled in any co-requisite Unit(s) at the same time or be exempt;
 - 43.3 Be enrolled in any required Course or Course Components for the Unit;
 - 43.4 Have satisfied any special clearances or similar checks specified for the Unit;
 - 43.5 Be accepted by the Unit Coordinator if the Unit has a Quota on enrolment;
 - 43.6 Meet any additional requirements if the Unit is a designated type of Unit.
44. The Unit Coordinator, or Academic Chair with agreement of the Unit Coordinator may permit a student to enrol in a Unit without satisfying the prerequisite or co-requisite requirements on the basis that the student will complete the prerequisite or co-requisite Unit at a later date.
45. The Academic Chair may exempt a student from a prerequisite or co-requisite Unit.
46. A student must satisfactorily complete a minimum number of credit points at 100 Level, as prescribed in the [Coursework Regulations](#), before enrolling in Units at other levels.
 - 46.1 The relevant Academic Chair may grant approval for a student to enrol in Units at other levels before completing the minimum number of credit points at 100 Level prescribed in the [Coursework Regulations](#).
47. Students enrolled in a pre-2018 Course may include a maximum of 30 credit points of 100 Level Units towards the requirements of their Course, except where Academic Council has specified a different maximum for a Course.
48. Students enrolled in a post-2017 Course will complete level 100 Units as specified for their Course and Course Components and in accordance with the [Coursework Regulations](#).
49. The office responsible for student enrolment will administer the enrolment approval process for Units that have a Quota.
50. If a Unit has a Quota and is a specified elective in a Curriculum Item that has no Quota, students will be preferentially enrolled in the restricted Curriculum Item.
51. A student is precluded from enrolling in Units where:
 - 51.1 In the opinion of the relevant Academic Chair, the content has significant overlap with the content of another Unit which the student has passed or in which they are enrolled; or
 - 51.2 In the opinion of the relevant Academic Chair, the student has previous knowledge of the language being taught in a particular Unit.
 - 51.3 They have been granted an exemption from that Unit.

Enrolment in Specific Types of units

52. For work integrated learning Units:
- 52.1 A student may be removed from a workplace and given a fail grade in the Unit in accordance with the [Work Integrated Learning Work Placements Procedure](#).
 - 52.2 A student who twice fails and/or withdraws after the Unit Census Date from a Unit with substantial workplace experience component shall not enrol in any further such Units until approval has been granted by the relevant Head of School.
53. For a thesis, practicum or project Unit, the relevant Academic Chair, or Head of School, may approve a retrospective change of enrolled points where a student is unable to undertake the original intended learning due to external factors beyond their control.
- 53.1 Such approval should be granted before the end of the teaching period for the Unit.
 - 53.2 Where such approval is granted after the end of the teaching period approval must also be granted by the office responsible for student services in order that the student's enrolment and fees or similar support is correctly adjusted, and university budget allocations are not compromised.
54. For study abroad (outgoing) Units:
- 54.1 The conditions of enrolling are specific to the host institution, and details of the enrolment deadlines, fee payment, record of enrolment and results, and other administrative matters are set out in the specific study abroad arrangement.
55. A student may be enrolled in a placeholder Unit to allow access to University resources.
- 55.1 Honours students are enrolled in a placeholder Unit at the commencement of their Course until their Honours Study Plan is approved by the Academic Chair.
 - 55.2 Graduate Research students are enrolled in a placeholder Unit upon submitting their thesis until assessment is complete.

Repeating units

56. Where a student has previously received a Fail grade for a Unit that student:
- 56.1 Is permitted enrol in it for a second time without approval, except where the Unit is designated non-repeatable or the Head of School directs otherwise.
 - 56.2 Is not permitted to enrol in it for a third time, except with the approval of and on the conditions set by the Head of College (by whatever name known) or nominee of the College in which the student is enrolled.
 - 56.2.1 Where approval is refused, and the Unit is a Required Unit, the student is thereby excluded from the Course Component and Course and the student is not able to transfer or seek admission to any Course or Course Component that also requires that Unit.

56.3 For the purpose of determining the number of times a student can enrol in a Unit, the following are regarded as the same Unit: foundation Units (for students enrolled in pre-2014 Courses); and Units that have replaced another either as a new version of the same Unit or as a new Unit where the material taught and the Learning Outcomes overlap such that a student is not permitted to enrol in the new version or Unit.

57. A student cannot enrol in a Unit they have passed.

Governance

Approval Authority	Deputy Vice Chancellor Education
Owner	Deputy Vice Chancellor Education
Legislation mandating compliance	Higher Education Standards Framework (Threshold Standards) 2021 Education Services for Overseas Students Act 2000 National Code of Practice for Providers of Education and Training to Overseas Students 2018
Category	Primarily academic
Related University Legislation and Policy Documents	Advanced Standing Policy Coursework Regulations Curriculum Policy Curriculum Procedure Enrolments Policy Fee Regulations Fee Rules Suspension, Cancellation, Approved Leave and Withdrawal from Courses Procedure Work Integrated Learning Policy Unit Procedure
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