

Fee Regulations

This Regulation should be read in conjunction with Fees (Statute No. 22) and Fee Rules

1. In these Regulations, “Cancelled” and “Cancellation” mean any enrolment activity where the University suspends or ends a student’s enrolment in a Unit, a Course or the University. This includes but is not limited to a situation where a student has their enrolment withdrawn, suspended, terminated or discontinued or where a student is excluded or expelled from a Course or the University.
2. The following fees and charges may be imposed by the Fee Rules:
 - 2.1 tuition fees;
 - 2.2 charges for use of services, facilities, equipment and materials;
 - 2.3 a Student Services and Amenities Fee as authorised by the Higher Education Support Act 2003 (Cth);
 - 2.4 administrative charges including, but not limited to, late fees, replacement testamur charge, special examination arrangements fee, non-attendance at examinations fee (where special arrangements have been made), enrolment reinstatement fee, academic transcript charge, replacement identity card charge, postage charges for mailing unit materials to overseas addresses, Library fines, bank charges and, recoupment of debt collection charges;
 - 2.5 rental fees and deposit charges for student accommodation; and
 - 2.6 contributions under the Higher Education Contribution Scheme, in accordance with the requirements of the Higher Education Support Act 2003 (Cth).
3. The Vice Chancellor shall make Fee Rules determining:
 - 3.1 the amounts to be charged;
 - 3.2 the categories of persons liable for each fee or charge;
 - 3.3 deadlines for payment;
 - 3.4 the circumstances in which students may be exempt from liability, or have payment waived, deferred or made in instalments;
 - 3.5 the circumstances in which non-payment will result in Cancellation of a student’s enrolment;
 - 3.6 the circumstances in which refunds will be granted, and the basis for calculation of the amount of such refunds;
 - 3.7 the officers who have delegated authority to make decisions under 3.4, 3.5 and 3.6; and

- 3.8 any other matters regarding fees and charges which the Vice Chancellor may consider necessary or convenient to give effect to these Regulations.
4. Unless arrangements for later payments have been approved in accordance with the Fee Rules, a student with fees or charges outstanding at a due date shall not be entitled to:
- 4.1 re-enrol in the University;
 - 4.2 receive any results of assessment;
 - 4.3 receive any certificate of academic record; or
 - 4.4 receive a qualification of the University.
- Any such action shall remain in force until all outstanding fees and charges have been paid in full.
5. Any amount required to be paid by a student to the University as a fee or charge:
- 5.1 remains due and owing to the University; and
 - 5.2 is payable as a debt and may be recovered by the University; notwithstanding a subsequent Cancellation of that student's enrolment.

Related Documents:

[Statute No. 22 - Fees](#)

[Fee Rules](#)

Approval and Implementation:

Approval Authority:	Senate
Responsible Officer(s):	Vice Chancellor
Committee with oversight:	Resources Committee
Contact Officer:	Associate Director Strategy, Quality and Analytics

Revision History:

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Approved	09/08/1999			S/74/1999

Note: All enquiries relating to Legislation should be referred to the University Secretary's Office.