

i This editable form is for students whose enrolment in a unit is invalid because they have not met the unit requirements. Please ensure you have enrolled in the unit prior to completing this form and read the guide to invalid units on page 2.

Applications will not be accepted after self-enrolment closes for the teaching period.

The Student Centre

1300 687 3624
studentcentre@murdoch.edu.au

Student Information

Student Number Given Names Surname

Course Code Course Title and Majors

Invalid Unit Information

Unit Code: Unit Title: Teaching Period: *(year and period)*

Invalid message *(reason for invalid enrolment)*:

To find out why your unit is Invalid, click on the 'INVALID' link to the unit selection in MyInfo > Enrol > Units (you may need to enable pop-ups). See page 2 to confirm whether you need to complete this form.

Why do you need to complete this unit now?

Please outline your reasons for wanting to enrol in the unit without meeting the requirements.

What have you done to prepare yourself for enrolling in this unit?

Please provide a short statement addressing how you have fulfilled the learning outcomes of the prerequisite unit(s), or why you believe you can complete this unit without completing the prerequisites.

Student Declaration:

By submitting this form, I acknowledge that:

- I understand this application cannot be used as grounds for an extension of assessment deadlines, an appeal against the unit result or retrospective withdrawal.
- Approval to waive a prerequisite requirement does not mean I do not have to complete the prerequisite to graduate.

This form is best viewed and saved in Adobe Acrobat Reader.

Student Signature: *(type full name if unable to sign)*

Date:

	Explanation	Action
Excessive level 100 warning <i>"You cannot complete this unit as a general elective..."</i>	You have attained 30 credit points of level 100 units. You can only complete the unit if it is required for your course.	Do not complete this form. Read the Excessive Level 100 Warning FAQ and complete the linked form.
Completed equivalent unit <i>"You have already passed, enrolled in or been credited with..."</i>	You have unit on your record, possibly as advanced standing, that is equivalent to the unit you are trying to enrol in.	Do not complete this form. Contact your Academic Chair to confirm whether you need to complete the unit.
Course location issue <i>"There is a problem with your choice of enrolment option."</i>	You are trying to enrol in a unit at location that does not match your course campus.	Do not complete this form. Contact your Academic Chair for approval or advice.
Early part II enrolment <i>"12 credit points must be passed before you can enrol in a unit at level(s) 2..."</i>	You have not yet completed 12 points at 100 level before attempting to enrol in a 200 or higher level unit.	Download and complete this form. Save then submit it via MyAnswers .
3rd attempt approval required <i>"You have previously failed unit ABC123 or its equivalent at least 2 times."</i>	You have failed the unit or equivalent twice before and need approval from the Head of College to attempt the unit for a third time.	Do not complete this form. Read the Third attempt at units FAQ and complete the linked form.
4th attempt approval required <i>"You have previously failed unit ABC123 or its equivalent at least 3 times."</i>	You require approval from the President of Academic Council to attempt a unit for the fourth time. Fourth attempts are only available under special circumstances.	Do not complete this form. Read the Fourth attempt at units FAQ and follow the instructions.
Incompatible course <i>"Enrolment in ABC123 requires enrolment in course X1234"</i>	The unit you are enrolling in is only available to students in a particular course.	Do not complete this form. Contact your Academic Chair to find an alternative unit.
Incompatible major <i>"Enrolment in ABC123 requires enrolment in a unit set XYZ"</i>	The unit you are enrolling in is only available to students in a particular major, co-major, minor or specialisation.	Do not complete this form. Contact your Academic Chair to find an alternative unit.
Permission required <i>"For unit ABC123 permission must be granted by the Unit Coordinator"</i>	To enrol in this unit you requires written approval from whoever is stated in the invalid rule.	Do not complete this form. Contact the person indicated in the invalid message for permission to take the unit.
Quota reached <i>"ABC123 is now full. No more places are available."</i>	The unit has a limited number of places available and is now full. You will need to ask the Unit Coordinator for assistance or to go on a waiting list.	Do not complete this form. Contact the Unit Coordinator for assistance.
Unit co-requisite <i>"Enrolment in ABC123 requires concurrent enrolment or previous pass of a unit in..."</i>	The unit requires you to be enrolled in another unit at the same time.	Download and complete this form. Save then submit it via MyAnswers .
Unit prerequisite <i>"Enrolment in ABC123 requires a pass in a pre-requisite unit in..."</i>	The unit requires a particular level of understanding before you enrol; typically this is satisfied by the completion of another (prerequisite) unit.	If you believe you have the background knowledge: Download and complete this form. Save then submit it via MyAnswers .

If you believe you have completed an equivalent unit, and may be eligible for advanced standing, do not complete this form. Complete the request for [advanced standing form](#) and submit it, with appropriate supporting documentation, via MyAnswers.