

Application to view marked exam script

Student Number		Course	
Surname		Given name	
Email		Date	

Assessment Procedure, Point 33:

Feedback on assessments undertaken or submitted in the final assessments period will be provided on request. Requests can be made up to five working days after the release of marks.

Procedure: Requests can be made no later than 5 University working days from the result release date.

Unit Coordinators can choose two options upon receipt of this request:

- (a) Scan the examination answer sheet and provide to the TNE partner who will organise a 5-minute Zoom/Teams session with the student. UCs can redact information as required so as not to disclose the details of questions. Examination answer sheets and question papers cannot be released to students.

OR

- (b) Provide a break-down of marks for each question of the exam in an email, add a **brief summary** explaining where the student did well and/or explain if there were gaps in their learning.

You will be advised how this information will be provided to you in due course. Please complete the following information:

Teaching period/year	Unit Code	Unit Title	Grade Awarded tick one of the following
			<input type="checkbox"/> Passed \geq 50% (HD, D, C, P) <input type="checkbox"/> Failed \leq 49% (N) <input type="checkbox"/> Supplementary 45%-49% (SA/SX)

Student Signature _____