

Overload of Enrolment

Online application for Transnational Students



Student Number		Course	
Surname		Given Name	

Submission of Form: This editable form is to be completed and submitted to the Program Management/ Student Services teams at the partner institution in Singapore/Dubai.

Please Note: Students are expected to enrol in units totalling 12 credit points per standard teaching period and can expect results in an overloaded semester/trimester to be a grade lower than results from a normal load semester/trimester.

An overload of up to 15 points per semester/trimester will be approved if:

- **you have achieved an average grade overall of Credit or better in all subjects completed**

For further details on unit enrolment, please see the Enrolments Policy.

Standard unit enrolment

Unit Code	Unit Title	Teaching Period

Overload units requested

Outline your strategy to successfully complete an overload this semester/trimester

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Statement by Student: On submission of this application, I acknowledge that there can be no extension of time for assessment based on approval of this application. I also note that approval of this application is not grounds for appeal against the unit result, or for requesting late or retrospective withdrawal.

You will be advised of the outcome to your MyInfo email address. The unit(s) will be added to your enrolment if approved. If not approved, any enrolled overload units listed above will be withdrawn.

Assessment by Academic Chair and Student Services Officer in Singapore/Dubai

In assessing this application the Academic Chair will confirm that the following criteria are met before granting approval. If the criteria are not met, approval should not be granted.

- *The academic record of the student indicates that the student can successfully complete all units*
- *Or the student has fully accepted that they risk failing or having to withdraw from the units*

Student signature

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Date

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Actions required

Singapore Program Management/Student Services at partner institution to submit form to singapore.enrolments@murdoch.edu.au Academic Chair – Approve or refuse, with reason if not approved	Dubai Student must submit to dubai.studentservices@murdoch.edu.au Academic Chair – Approve or refuse, with reason if not approved
Student Services Officer – Update SMS if approved; confirm outcome to student and program management/student services at partner institution	Student Services Officer – Update SMS if approved; confirm outcome to student and program management/student services at partner institution